

Culture Galore!

10th March 2012

Information Sheet

What is Culture Galore?

Culture Galore is a multi cultural festival that provides an opportunity for different ethnic groups in our community to showcase their culture. This is achieved through performing arts, ethnic food, crafts, demonstrations, sports, games and language.

Culture Galore is a prime opportunity for the people of Christchurch to experience and celebrate the diversity of cultures that exists in our community.

Event Organisation

Culture Galore is organised by Christchurch City Council Recreation staff and is funded by jointly by the Fendalton/Waimairi and Riccarton/Wigram Community Boards.

Event Format

The event consists of groups performing on a main stage and a designated area for groups to run workshops which offer "have a go" opportunities to the public. Types of activities that could be offered as workshops include tai chi, drums, dance etc. Main stage performances are timetabled in 10 minute slots and interactive workshops will be timetabled in 30 minute slots running from 12.30 to 3.00 pm.

There are also opportunities for groups to promote their culture through displays, ethnic food stalls, craft stalls and information stalls. There will also be a range of children's entertainment including face painting, climbing tower, bouncy castle, baseball and other activities.

Performance Area

Main Stage

It is essential that performances are a **maximum of 10 minutes**, including getting on and off the stage.

The stage dimensions are : 6m wide x 5.7m deep & about 1.5m high and again in 2012 there will be a 5m extension on the front of the stage. A marquee is available for performers to use as a changing area, with a separate area for males and females.

Due to the cancellation of the 2011 event we will roll out the stage schedule that was confirmed for that event. However should some groups not be available, there will be spots to fill on the stage schedule. Therefore all groups are still asked to submit registrations of interest to perform on the main stage.

Food Stalls – NEW INFORMATION : READ CAREFULLY

From 2012, due to electrical regulations, all groups using electrical implements must have these tested before the event and all appliances must show a current electrical test tag to ensure they are safe. If your appliances do not have these tags, the electricians on site may stop you from using them. All caravans must also follow this process and also have an electrical warrant of fitness for the van. You can get your implements tested at Electro-Tech Services, 72 Mowbray St 374 3211 at a cost of \$3.50 per appliance. Alternatively any qualified electrician can do these tests.

Please also note that stalls are to limit their power requirements to 10amps or 2400 watts. Check your appliance as it will indicate how much power it draws. If you have more than one appliance, simply add up the total watts and see if it totals more than 2400. If you require additional power there might be an extra charge.

All food stalls must provide their **own shade structure/gazebo** as well as adhering to other health regulations (as indicated on separate sheet).

Each stall area will be 5 x 4m. Commercial vendors are not eligible. Each food group will be given a pack of 100 Culture Galore serviettes.

The cost of a standard food stall is **\$30** and food caravans will be charged **\$40**. Fees will be collected on the day and a receipt given.

Information / Craft Stalls

Information / craft stalls will be located in a series of large marquees. These spaces are limited and therefore some groups will be set up outside of the marquees using their own gazebos. *(If your group has its own gazebo, please tick this on the registration form).*

Information and craft stalls are located away from food stalls which means groups operating both information and food stalls need people for each stall. There is no site fee for information stalls.

Equipment

Organisers will provide a maximum of 1 trestle table per group per site. Groups requiring more must provide these themselves. All groups must provide their own chairs. Electricity is available. Groups are asked to state their electricity requirements on the registration form.

Reimbursement For Groups

For groups that are staging performances or demonstrations, a grant of \$100 is available to assist with expenses. To action any payment after the event, **we require a bank generated deposit slip from your organisation and ask that you attach this to your registration form.** *Please ensure the organisation name on the registration form is the name on your bank account.* Food stall and information stalls are not eligible for this grant. This fundraising opportunity is offered to non profit groups only.

Registration of Interest

If your cultural group is interested in participating in this event please complete the enclosed 'Registration of Interest' form and return it no later **Friday 9th December**. **As I'm working from a temporary location, filling out your form online and emailing it directly would be preferable to lisa.gregory@ccc.govt.nz or if you prefer to print the form to fill out you can do this, then scan it and email it. If not you can post to Shirley Service Centre, P.O. Box 73023, Christchurch 8154 / or fax to 941-5306.** If you do not receive a confirmation email within 10 days, please contact me to confirm I have received your form.

If you are a performing group, please also find enclosed the '**Master of Ceremonies**' form to be completed and returned along with the registration form. If at this stage you're unsure of what your performance will be, we'll contact you at a later stage for MC details.

Event Details

Date:	Saturday 10 March 2012
Venue:	Ray Blank Park, Maidstone Road
Time:	12 – 4 pm
Wet weather:	Event will be cancelled if wet (<i>announcement will be made on Plains FM</i>)

Car Parking

Parking will be available for participating groups and the public on Ray Blank Park, entry to the car park will be off Maidstone Road. Groups setting up stalls are asked not to arrive before 10.00am as electricity is still being connected at this time. Due to traffic congestion, there will be an area roped off for **performing groups** that arrive throughout the day (you will be issued with 2 parking passes). Food and information stalls are asked to park behind your stall if there is room, or in the main carpark, as you are arriving early enough to get a park.

Translator Available

If any groups have difficulty reading English or understanding this information sheet a translation service is available. Please contact either Ken or Lisa

If you have any questions please contact the event organisers:

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Riccarton Wigram Ward
Shirley Service Centre
36 Marshlands Rd, Shirley
Phone: 941 5306
Email: lisa.gregory@ccc.govt.nz
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Fendalton Waimairi Ward
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Event Location

